

JOB VACANCY ANNOUNCEMENT

USAID DEVELOPMENT ASSISTANCE SPECIALIST (GLOBAL CLIMATE CHANGE)

The USAID Development Assistance Specialist (Global Climate Change Adaptation and Disaster Assistance) is assigned to the USAID/Pacific Island sub office in Fiji which covers the following countries: Fiji, Kiribati, Nauru, Tonga, Tuvalu and Samoa. The Specialist has responsibility for managing, designing, implementing and evaluating approaches to achieve climate resilience to the predicted impacts of climate change, especially on priority sectors that are important to economic growth and liaising with disaster authorities of all of the above countries, on an on-going basis to ensure familiarity with each country's disaster threats, disaster preparedness and mitigation programs underway, the organizational structure of each country's disaster agencies, status of assessments and requests for assistance during disaster relief situations. In addition, the Specialist supports the design and implementation of programs/projects/activities to promote improved collection, analysis, and effective dissemination of climate-related data to inform planning and decision-making; supports activities that utilize data for vulnerability assessment, hydrology modeling, and other science-based research; and, leads the design of climate solutions towards increased capacity to adapt to predicted impacts of climate change, particularly in the areas of water conservation and water sources protection, and other areas related to natural resources management. The Specialist manages and/or coordinates centrally and/or regionally-funded programs/projects/activities related to climate change, and provides technical support to other environment activities as required – such as water and sanitation, biodiversity conservation, and natural resources management. S/He must be able to support public diplomacy outreach to represent USAID's portfolio and develop relevant relationships with stakeholders in the Pacific Islands and especially understand their nuanced development outlooks and perspectives to build productive relationships and opportunities for development engagement. The Specialist also performs administrative and logistic duties.

The candidate must meet the following Evaluation Criteria:

* Education (10%) A Master's degree in international studies, development, economics or a similar related degree is required. A focus on climate change, climate change adaptation, or a related subject such as environmental engineering, environmental management, environmental studies, disaster management, water and sanitation management or a similar related degree is required.

* Work Experience (25%) A minimum of five to seven years of progressively responsible, professional-level experience in the climate change, environment, disaster or water and sanitation sector is required. Three years of this should have been in development assistance or related work with the U.S. Government, Fiji organizations, other donor agencies, or the private sector. Experience should include project design, program planning and implementation, performance monitoring, and/or the analysis and interpretation of large amounts of complex program/project/activity information.

* Job Knowledge (25%) The Specialist must have a demonstrated knowledge of viable approaches for identifying vulnerabilities of priority sectors that are important to the economic growth of all of the above countries and in addressing policy, institutional, financial, socio-cultural, and other constraints towards implementing activities that will reduce the vulnerabilities of those priority sectors from the negative impacts of climate change; demonstrated expertise in designing activities that effectively apply science and technology to the collection, analysis, and dissemination of climate data to inform planning and decision-making and in utilizing climate data to identify vulnerabilities to climate change, develop hydrology models, or other science-based climate-related research; and, a demonstrated ability to work and collaborate with a range of partners in the GCC sector, in order to achieve specific development objectives. Knowledge and understanding of the economic, political, social, and cultural characteristics of all of the above countries; and, their economic development problems, resources and resource constraints, and development prospects and priorities, is required. Knowledge of all of the above countries' disaster response policies and capabilities. The Specialist must have a good knowledge, or the potential to quickly acquire such knowledge, of U.S. Government legislation, policy, and practice relating to development assistance; USAID programming policies, regulations, procedures, and documentation; and, of the objectives, methodology, and status of assigned activities. Knowledge and understanding of the organization and respective roles of local governmental institutions and the host governments, in order to enhance effective communication, and to develop consensus on program/project/activity implementation is required. An in-depth knowledge of federal, provincial, and local institutions, policy directions, objectives, and priorities relating to USAID activities; and, a sound knowledge of the political, economic, social, and cultural characteristics and developments in the region.

* Skills and Abilities (20%) The demonstrated ability to plan, organize, manage, and evaluate programs/projects/activities is required. The candidate must have the ability to work independently with minimal supervision. The Specialist must also have strong leadership skills and work effectively within a team and to achieve consensus on policy, program/project/activity, and administrative matters is required. Good computer skills are required, in order to manage activity goals and achievements, both technical and financial. Analytical ability is required in order to interpret public policies, and to assist in the development of revised policies, as required; and, to develop and monitor the performance of budgets, and the development of periodic work plans.

* Communication Skills (20%) The candidate must have an excellent command of English and of the local language (Fijian), both in oral and written form. The candidate must have good verbal communication skills, tact, and diplomacy in order to establish and develop sustainable working relations and a high level of trust with officials and counterparts. Writing skills are required to prepare regular and ad hoc reports, project documentation, and briefing papers.

Based on the successful candidate's salary history, an annual compensation within the range of Fiji \$ 72,175.00 to Fiji \$ 96,232.00 is offered.

Note: USAID reserves the right to reject any and all applicants. Only short-listed candidates will be notified. This position will be filled subject to the availability of funds.

**Application letter and comprehensive resume must be received
no later than April 21, 2016 via email at aidmnlhr@usaid.gov or through mail at
Human Resources Office U.S. Embassy, Fiji
PO Box 218, Suva, Fiji**